



Ash Grove Primary Academy

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Acting Headteacher: Mrs K Gawthorp

26th July 2023

Dear Parents/Carers

As we come towards the end of this academic year, I am writing to you to give advanced notice of expectations and dates for diaries for the next academic year.

Wraparound Care

In September we will continue to run Breakfast Club from 7:45-8:45am. The cost per child is £2.50 (free for children eligible for Pupil Premium). This includes breakfast (toast or cereal) and a drink. Children do not currently have to pre-book Breakfast Club; however, it is essential that parents/carers do not leave children on the school site until a member of staff has signed them into Breakfast Club. If this process is not clearly followed, this may lead to the child not being allowed to access this provision in the future.

Additionally, we will also run After School Curriculum Clubs. These will be bookable in the first week in September, start in the second week & will run for one half term. Please make sure that you check the start and end dates when booking these clubs. Clubs will run until 4.15pm.

Information about booking these clubs will be sent out in the first week via Class Dojo and email. When children are attending Breakfast Club or After School Curriculum Clubs, staff will follow our whole school behaviour policy to keep the children safe and happy. If any children do not respect this, then they may be refused entry to the Club for future sessions.

Uniform

At Ash Grove we have a smart, low cost uniform and we expect all children to attend every day in their Full School Uniform. We will continue to ask children to come to school in their School PE Uniform on PE days. We celebrate children taking pride in their appearance and talk about how this helps to prepare them for later life. The uniform list is below.

Daily Uniform:

- Plain black school shoes.
- Trainers may only be worn on the designated PE day.
- Grey trousers, a grey pinafore dress or a grey skirt (knee length)



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- White or a pale blue polo shirt.
- Royal blue jumper, sweatshirt or cardigan (plain or with the school logo).
- Socks should be white or grey. Grey tights may be worn.
- Outdoor wellington boots can be worn if the weather is muddy; these must be changed into appropriate shoes inside.
- In the summer term a summer school dress may be worn. This should be blue checked or striped.

PE Uniform:

- Plain white T-shirt and plain black shorts.
- Navy blue sweatshirt and a pair of black leggings or jogging bottoms (Winter or when outside).
- Pair of sturdy trainers.
- Children are not permitted to wear makeup, including nail varnish and temporary tattoos, or jewellery in school.
- Children are asked to use sensible plain hair bobbles and slides in school. Long hair should be tied back.

If children do not attend school in the correct, full uniform, parents will be contacted. If this continues to be an issue, then parents will be invited to meet with the Senior Leadership Team.

Homework

As a school, we are wanting homework to be as effective as possible to help support children's learning in school. We expect all children to be reading or practising their Phonics 4 times a week, as directed by individual class teachers. Parents will be required to record this, as directed by class teacher.

For Maths, we expect children to access Times Table Rockstars/Numbots throughout each week. Weekly spellings will be sent out for children to practise at home and they will be tested in school the following week.

We will also be sending home 2 further tasks per week. These tasks will vary and help support learning across other subjects. Children will be rewarded for completing homework.

All homework will be handed out on a Friday & should be returned by the following Thursday.



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Attendance

As always, the best way for children to learn is for them to be in school. It is also a legal requirement for children to be in school. Our school Attendance target is 97%. For children's attendance that falls below 90%, a meeting will be arranged in school and information may be passed to the Trust's Educational Welfare Officer. If we believe your child is falling close to this category, we will notify you. Holidays in term time are not authorised and may be subject to a fine. If parents/carers want to request a holiday in term time and believe the circumstances are exceptional, they are required to book a meeting with a member of the Senior Leadership Team. Calendar dates are attached to this letter and also remain available on the school website. The school bell will be rung at 8:45am and children will be expected to line up in their classes at this time. Registration for the children will start at 8:50am and the school gates will be locked promptly at 8:55am. EYFS children are not required to line up, however, the doors to EYFS will open at the same time of 8:45am.

Parental Concerns

Please remember that if you have any questions or you need to speak to someone in school there is a clear path to follow;

1. Speak with/arrange a meeting with child's class teacher
2. If you still have questions then speak with/arrange a meeting with the Key Stage Leader
3. The next step would be to then speak/arrange a meeting with an Assistant Headteacher
4. Finally, a meeting would then be arranged with myself as Headteacher
5. If you still have concerns, please follow the process in the Complaints Policy, on the website.

We also have a Learning Mentor and SENDCo in school. If the above staff members feel it is appropriate, then they may direct you to speak with/meet with one of these members of staff.

Calendar Dates

Attached to this letter is a series of calendar dates for the 2023/24 academic year and the events highlighted in red are the events where parents are invited. You will notice that we have increased the number of opportunities for parents to participate in school events, particularly in the children's classrooms – e.g; Inspire sessions, assemblies, book looks and reading mornings. We are really looking forward to having parents/carers in school more, so that the children can share their learning with you. Although we have tried to give you as much advance notice of these dates as possible, please understand that there may be unavoidable circumstances which require us to change these events. Further information on each of these events will be shared with you closer to the time.



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The key people in school are:

Acting Headteacher – Mrs K Gawthorp (Safeguarding Lead)

Assistant Headteachers – Mr P Yeadon (Safeguarding Lead) & Mrs J Applegarth (Safeguarding Lead)

EY Leader – Miss M White (Safeguarding Lead from Autumn 2)

KS1 Leader – Mrs L Wolstenholme

Lower KS2 Leader – Mr P Yeadon (Safeguarding Lead)

Upper KS2 Leader – Mrs J Applegarth (Safeguarding Lead)

SENDCo – Mrs C Chorley (Safeguarding Lead)

Learning Mentor – Mrs S Appleyard (Safeguarding Lead from Autumn 2)

We hope you have a wonderful and restful Summer and thank you for your continued support.

Yours faithfully,

Mrs K Gawthorp

Acting Headteacher



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